Fort Atkinson Historic Preservation Commission

Historic Preservation Award

Purpose and Guidelines:

The award is designed to recognize completed historic restoration/preservation projects that preserve the rich history of Fort Atkinson found in its historic architecture. These projects, both large and small, have added value to their neighborhood and community by preserving the unique design and character of historically designated properties.

Nominations can be submitted with or without the property owner's knowledge, but the Fort Atkinson HPC will notify property owners' of the nomination submitted on their behalf.

To be considered for the award, the restoration/preservation project done to a property must fit the following criteria:

- Be completed within the last 5 years
- Be located within the geographic boundary of the City of Fort Atkinson
- The work must be done on the exterior of a private structure (such as a home) or it can be done on the interior and/or exterior of a public structure (such as a business open to the public)

To apply for the award, the following criteria must be followed:

- The application must be completed in full and submitted to the Fort Atkinson Historic Preservation Commission by November 1 of each year; the award will be announced in May of the following year.
- Complete the application form
- Include minimum 4 images of the project area from before the work was completed and after the work was done {Google "street-view" images are acceptable for "before" images}
- The application must include one letter of recommendation regarding the project. Letter may be written by a neighbor, friend, business partner, or family member
- The application must include a brief essay. Essay questions are listed on the application form.

Individuals and/or businesses may submit an application for the award. Applications must be submitted to: Historic Preservation Commission c/o City of Fort Atkinson, 101 N Main Street, Fort Atkinson, WI 53538 or to HPC@fortatkinsonwi.gov. Fort Atkinson HPC members may submit nominations as well. Applications not selected may be resubmitted up to 5 years after the project was completed.

Fort Atkinson Historic Preservation Commission

Historic Preservation Award Application Form

Applicant Information:

First Name: Last Name:

Street Address:

City/State: Zip code:

Phone: Email:

Project Details:

Name of Property:

Street Address:

City/State: Zip code:

Type of Property: ☐ House ☐ Business/Commercial ☐ Other:

Original Building Construction Date:

Original Building Use or Purpose:

Do you own this property?:

If not, what is your relationship to the property?

If awarded, please provide contact information of the property's owner, if not applicant

Additional attachments:

As part of this application, please complete the following steps:

A. Complete a brief essay answering the following questions:
   (Note: these first two questions must be included in your essay.)
   1. Please provide a summary of the preservation project. What restoration work was done and who performed the preservation work?
   2. What makes this building significant to the history and culture of Fort Atkinson?
   (Note: You may include one or both of the following questions' answers in your essay.)
   3. What were the goals in completing this restoration project?
   4. What was the most challenging aspect of the restoration?

B. Include at least one letter of recommendation regarding the project. Letter may be written by a neighbor, friend, business partner, or family member.

C. Include a minimum of four (4) images of the project area. Two images must be from before the work was completed and two images must be from after the work was completed. More than four images are acceptable.

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